Attending: Jamezetta Bedford, Nate Broman-Fulks, Rebecca Buzzard, Nancy Coston, Christy Croft, Caitlin Fenhagen, Barbara Foushee, Kathleen Ferguson, Chinita Howard, Jackie Jenks, Megan Johnson, Jamall Kinard, Corey Root, Beth Schehl, Diiv Sternman

Approve Meeting Minutes
- A was made to approve the November meeting minutes [Foushee, Schehl]. All in favor, none opposed.
- Corey will send request for demographic information from Leadership Team members via email

2021 Point-in-Time Count Methodology
Each year, the U.S. Department of Housing & Urban Development (HUD) requires communities to count the number of people experiencing homelessness on one night – this is called the Point-in-Time (PIT) Count. This year the PIT Count will be on Wednesday, January 27, 2021. Due to COVID-19, the Count will use a different methodology to protect community members from potential infection. The Coordinator presented the DRAFT 2021 Point-in-Time Count Methodology detailing how the 2021 count could use a limited Street Count and expanded Service Count to ensure people living unsheltered are surveyed.

A motion was made to approve the 2021 Point-in-Time Count Methodology [Broman-Fulks, Foushee]. All in favor, none opposed.

Emergency Solutions Grant COVID funding (ESG-CV) Round 2
The State Emergency Solutions Grant (ESG) Office released a Request for Proposals (RFA) for the second round of ESG CARES Act funding (ESG-CV) on December 4, 2020. Orange County is eligible to apply for $463,824 in total ESG funds in four categories:
- Crisis Response: Street Outreach, Emergency Shelter Operations and Services
- Housing Stability: Rapid Rehousing, Homelessness Prevention
- Homeless Management Information Systems database
- Administration for fiscal sponsors and local units of governments

The Coordinator presented the ESG-CV Round 2 Local Timeline and Process. Leadership Team members agreed to move the January meeting to Wednesday, January 20, 6-8:30pm to accommodate the ESG grant schedule and avoid the Martin Luther King, Jr. holiday.

Since the last Leadership Team meeting, the Town of Chapel Hill, IFC, Orange County Emergency Services and Orange County Housing & Community Development Department came together to plan and fund a 15 room expansion for IFC's non-congregate (hotel) shelter program. IFC and Orange County have also worked on a plan to offer cold weather cots (17 beds for men and 5 beds for women) during the cold weather months. This program started in December with hotel rooms coordinated by the Street Outreach, Harm Reduction, and Deflection (SOHRAD) team. The cold weather cot program transitioned to IFC for women starting on December 8 and is previewed to transition for men to IFC starting December 28. These cold weather cots would be available every night during the cold weather season (not just on nights when the temperature is below 40 degrees) and people could keep their bed for multiple nights.

IFC must hire staff to run this program – these costs have been covered by the Town of Chapel Hill for December. Staffing costs needed for the January 1 – April 30 time period are an eligible expense for ESG-CV,

but the current funding cycle timeline set by the State ESG Office would not have contracts issued until February 2021. IFC has asked that the Leadership Team "reserve" $107,000 to cover staff costs for the program in advance of the ESG-CV funding process. A motion was made to reserve $107,000 of the $463,824 available in ESG-CV Round 2 funds to fund IFC Cold Weather Cots (17 beds for men and 5 beds for women) from January 1 – April 30, 2020 [Johnson, Sternman]. All in favor, none opposed, Jenks abstained.

Racial Equity Discussion
Racial equity consultant, Jamall Kinard, returned for the second full racial equity session, focused on the systems that impact people experiencing homelessness and racial equity. Leadership Team members conducted a power analysis on the systems that interact with homelessness – Education, Social Services, Housing, Healthcare, and Non-Profits.

Next meeting: CHANGE FROM STANDING MEETING DAY/TIME -- Wednesday January 20, 6:00-8:30pm