

Attending: Anne-Marie Vanaman, Donna Carrington, Kathleen Ferguson, Paula Harrington, Rex Mercer, Terri Buckner, Rachel Waltz (staff); Regrets – Allison DeMarco, Nate Broman-Fulks

Grants overview

Staff provided an overview of Emergency Solutions Grant and Continuum of Care funding competition. Staff informed the Project Review Committee that the ESG funding opportunity was announced by NC Department of Health and Human Service ESG office on July 19, 2022 and staff notified the public and prospective applicants through OCPEH website, email notifications, and invitation to the virtual Local Applicant briefing on August 3, 2022. The CoC funding opportunity was announced by HUD on August 1, 2022 and staff notified the public and prospective applicants through OCPEH website, email notifications, and invitation to the virtual Local Applicant briefing on August 15, 2022. Staff also created and emailed “August 2022 CoC Funding Competition Info” that provided relevant background information, total funding amounts, including description, amount and eligible applicants. This document also provided a description of the PRC, timeline for the local competition and project applicant resources including links to HUD application process, local rating and ranking tool, scorecard and local applicant instructions. Staff provided consultation sessions with prospective applicants in order to share local priorities and provide technical assistance.

Conflict of Interest

In accordance with 24 CFR 578.95(b), the [OCPEH Governance Charter](#) states that “Leadership Team members will complete and sign Conflict of Interest Information Form (APPENDIX 2) each year with updated information about organizations that they represent as an employee, donor, volunteer, member, board member, trustee, or any other affiliation. Leadership Team members will recuse themselves from discussions or decisions that could violate conflict of interest policy”. Project Review Committee members completed a Conflict of Interest Disclosure Form indicating that “No Continuum of Care Project Review Committee member may participate in or influence discussion or resulting decisions concerning the award of a grant or other financial benefits to the organization that the member represents”. PRC member Allison De Marco has an immediate family member who currently serves on the Inter-Faith Council for Social Service Board of Directors and accordingly was recused from scoring, discussing or making direct funding decisions regarding this project applicant’s application. PRC member Donna Carrington currently serves on the Inter-Faith Council for Social Service Board of Directors and was recused from scoring, discussing or making direct funding decisions regarding this project applicant’s application.

Project Applications - ESG

Orange County, through the Orange County Partnership to End Homelessness, is eligible to apply for up to \$101,759 in ESG funds. Two agencies submitted two project applications in advance of the local deadline for the following:

- Inter-Faith Council for Social Service submitted a renewal project application for HomeStart shelter operations - \$61,055
- Orange County submitted a renewal project application for Rapid Rehousing services - \$40,704

Scoring

PRC Committee members reviewed and scored project applications from August 31 – September 6, 2022. Members reviewed their scorecards, inclusive of staff scoring. Members discussed how to address unmet threshold measures. They noted all project applicants did not meet threshold data quality measure and agreed to provide exception with a recommendation for additional data quality training made available CoC-wide. Members also noted where applicant responses did not fully address elements of the scoring rubric. Staff will request additional clarifying information from project applicants.



[IFC scorecard](#)
[Orange County scorecard](#)

Funding Recommendation
 Full funding as requested

Project applications - CoC

Three agencies (Inter-Faith Council for Social Service, Compass Center, and Orange County Housing Department) submitted six project applications in advance of the local deadline for a total funding request of \$886,465. Project types included one permanent supportive housing projects, two rapid re-housing projects and one coordinated entry project. The total available funding for Tier 1 is \$756,801 with Tier 2 funds \$129,664, inclusive of the remaining \$39,832 of Annual Renewal Demand, \$50,000 for DV bonus and \$39,832 for Bonus funds.

Project Applicant	Project Name	Project Type	New/Renewal	Funding requested
Inter-Faith Council for Social Services	IFC PSH Consolidation Renewal	Permanent Supportive Housing	Renewal	\$335,741
Compass Center (The Women's Center, Inc)	RRH for DV Survivors and their Families Renewal	Rapid Re-housing	Renewal/Expansion	\$107,208
Compass Center (The Women's Center, Inc)	RRH for DV Survivors and their Families – DV Bonus	Rapid Re-housing	New	\$50,000
Orange County	RRH Project 2022 Renewal	Rapid Re-housing	Renewal	\$161,920
Orange County	SSO-Coordinated Entry Renewal Expansion	Supportive Services Only - Coordinated Entry	Renewal/Expansion	\$191,764
Orange County	SSO-Coordinated Entry	Supportive Services Only - Coordinated Entry	New	\$39,832

Scoring

PRC Committee members reviewed and scored project applications from August 28 – September 6, 2022. PRC members decided to continue with all or nothing scoring where all points for a given element will be awarded if the threshold is met. As the PRC has increased in membership, the PRC agreed to proceed with majority based determinations rather than consensus based determinations. Staff provided scoring for HMIS and HUD data elements, as well as participation in coordinated entry and Continuum of Care involvement. Total points available for new projects was 130. Total points for renewal Shelter / Transitional Housing projects was 220, renewal Permanent Supportive Housing was 220, Homelessness Prevention renewals was 210, Coordinated Entry renewal projects had 130 total points available, and renewal Rapid Rehousing Projects had a total of 210 for Compass and 200 points available for Orange County due to elements that were not applicable due to no fault of the provider. PRC members agreed to use the same scoring metrics for DV and general population specific housing services. Members also agreed that the metrics “reasonable costs per permanent housing exit” would be considered a threshold measure as the CoC gathers baseline data on costs per project type and conducts a review of similarly situated CoCs. PRC members stated they would like to see a more another metric to determine cost reasonability. PRC members also agreed to further discussion and monitoring of unmet thresholds with agreement to provide exception for now. Members also noted areas where there was incomplete replies to scorecard metrics. Staff will follow up with project applicants for additional information as requested by the PRC.



Project Review Committee Meeting Minutes
Wednesday, September 7, 2022 11:00am - 1:00 pm
Via Zoom

Ranking

PRC members discussed funding based on a desire to continue to fill gaps while reducing the likelihood of disruption to current program participants. Members expressed interest in funding existing renewals before focusing on expansions. Members also asked clarifying questions about the role of coordinated entry in the homeless system and ultimately recommended scoring the DV bonus application higher because of perceived need and the collective impact of increasing the CoC's Annual Renewal Demand. [Ranking and Funding recommendation](#) was provided to OCEPH Leadership Team for consideration in advance of their September 12, 2022 meeting.

Tier	Rank	Grant number	Project Type	Organization Name	Project Name	CoC Funding Requested	PRC Funding Recommendation
1	1	NC0422L4F132103	RRH	Women's Center, Inc	RRH for DV Survivors and their Families Renewal	\$107,208	\$107,208
1	2	n/a	RRH	Women's Center, Inc	RRH for DV Survivors and their Families - DV Bonus 2	\$50,000	\$50,000
1	3	NC0443L4F132102	SSO CE	Orange County	Coordinated Entry 2022 Renewal	\$191,764	\$191,764
1	4	NC0376L4F132105	PSH	Inter-Faith Council for Social Service Inc	IFC PSH Consolidation Renewal	\$335,741	\$335,741
1	5	NC0376L4F132105	RRH	Orange County	RRH FY 2022 Renewal	\$161,920	\$72,088
2	5	NC0376L4F132105	RRH	Orange County	RRH FY 2022 Renewal		\$89,832
2	6	n/a	SSO CE	Orange County	Coordinated Entry 2022 Expansion New	\$39,832	\$39,832
n/a	n/a		Planning	Orange County	Orange County 2022 Planning Grant	\$23,899	\$23,899
TOTAL Funding Request						\$910,364	\$910,364
2022 available for CoC funding for Orange County							
Tier 1 - 95% of ARD		\$756,801					
Tier 2 - 5% of ARD and bonuses		\$129,664					
Total for Ranked Projects		\$886,465					

Next Steps: OCEPH staff will outreach project applicants for additional information.