



## Leadership Team Meeting Minutes

January 27, 2022 6:00-7:30 p.m.

Via [Zoom](#)

### **Attendance:**

Jessica Aldave, Jess Anderson, Jamezetta Bedford, Nate Broman-Fulks, Rebecca Buzzard, Donna Carrington, Tim Daaleman, Barbara Foushee, Kathleen Ferguson, Marsha Gale, LaKiera Grimes, Melissa Haithcox-Dennis, Shana Harper, Everett McElveen, Blake Rosser, Beth Schehl, Rachel Valentine, Staff – Rachel Waltz, Kat Wies

### **Introduction of Agenda, Meeting Minutes & Updates**

Introductions – Name and affiliation

### **OCPEH Updates**

Partnership staff provided an update on HUD required activities, including the Point-In-Time (PIT) count for people experiencing unsheltered and sheltered homelessness on the night of January 26 with the service count occurring from January 27 – February 2. Staff also informed members that the Longitudinal Systems Analysis is undergoing review and is anticipated to be submitted in advance of the February 15 deadline.

Staff shared that Housing Choice Vouchers (HCV) and Emergency Housing Vouchers (EHV) that are dedicated to people experiencing homelessness and in use will be included in the Housing Inventory (HIC) count. Membership celebrated the successful lease up of the first EHV participant.

Staff also reported on the COVID 19 outbreak among people experiencing homelessness and discussed ways that COVID disruptions highlight existing gaps in the homeless service system. OCPEH has been working in collaboration with homeless service providers and local government agencies to provide coordination, contracting and direct service through the establishment of a COVID isolation lodging program and Cold Weather Cot diversion program at two hotels in Durham.

The impact of this work is highlighted during the time of loss in the homeless community the gaps in our system is highlighted. Chair described the purpose of update is to focus on planning and addressing gaps. Member described the difficulty of addressing ongoing COVID response needs during outbreak while the Operations infrastructure has moved to recovery mode.

[Leadership Team Minutes](#) from December 20, 2021 meeting

The motion to approve the minutes was passed by unanimous vote [BF, JA]

A point of order was raised that the Governance Charter does not allow for continuous virtual voting. There will be roll call voting going forward.

### **Orange County Partnership overview**

Staff provided an overview [OCPEH presentation](#) indicating the roles and responsibilities of the Partnership in Coordinated Entry, Lead Agency, Collaborative Applicant, HMIS administration, and Direct Service. Staff described the Coordinated Entry process, the role of a standardized assessment, prioritization and referral as well as the By Name List staffing, operating as the HOME committee. Staff also provided data on current Housing Helpline volume and process improvements, including the adoption of the OC Connect tool and the current interest in adopting an improved vulnerability index. Staff also clarified the goal of ending homelessness and how data is used to determine system effectiveness and progress towards this goal. Member wants to know what about the people who are at risk of homelessness and staff provided information about prevention resources available.



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Staff provided overview of Hearth Act and HUD Program Interim Rule as it relates to the duties required a CoC Lead Agency and Collaborative Applicant. Staff shared the funding competition process and a member provided explanation of the Project Review Committee (PRC) and role in reviewing and scoring project applications and making a funding recommendation to the Leadership Team. A member asked that the Leadership Team have more information about the scoring applications and a PRC member described previous processes including the feedback cycles for improvement. Another member requested to learn more about the funding application and build a way for PRC and Leadership Team members to learn the impact of funding decisions on program operations the system gaps. There was further discussion of how to allow for additional feedback/clarification from project applicants prior to final funding recommendations. The possibility of a public review period was also raised though members expressed interest in PRC and project applicant discussion prior to public comment.

Staff also described HUD funding overview, HMIS function and Partnership direct service programs – Housing Help, Rapid Re-housing, Homelessness Prevention/Housing Stabilization, Street Outreach Harm Reduction and Deflection, Housing Access Coordinator, COVID isolation lodging, and Cold Weather Cot diversion lodging. Staff also provided an overview of annual activities and members expressed interest in the return of Project Connect in 2023.

Staff reviewed the current [OCPEH Conflict of Interest form](#) and requested that members complete and return the form prior to the next Board meeting.

### **Racial equity update**

Chair, Vice-Chair and Staff will meet with Racial Equity consultant to request updated proposal to reflect the desire for OCPEH process review and implementation assistance.

### **Follow up**

Members requested an acronyms list request, organizational chart and Orientation session. Staff will email poll to Leadership Team with suggested Orientation times.

### **Other announcements**

IFC roundtable discussions coming up February 1 and 4, March 1 and 4, and April 5 and 8, contact [jgill@ifcmailbox.org](mailto:jgill@ifcmailbox.org) for more information.

### **Motion to Adjourn**

**Next Meeting:** February 21, 6-7:30pm

**Remaining 2022 Meetings:** 2/21; 3/21; 4/18; 5/16; 6/20; No July meeting; 8/15; 9/19; 10/17; 11/21; 12/19