



**Leadership Team Meeting Minutes**  
**September 12, 2022 4:00-6:00 p.m.**  
**Chapel Hill Carrboro Chamber of Commerce and [Zoom](#)**

In attendance: Barbara Foushee, Beth Schehl, Blake Rosser, Caitlin Fenhagen, Donna Carrington, Everett McElveen, Jackie Jenks, Jamezetta Bedford, Jessica Aldave, Jess Anderson, Kathleen Ferguson, LaKiera Grimes, Marsha Gale, Nate Broman-Fulks, Rebecca Buzzard, Tim Daaleman; Guests: Anne-Marie Vanaman, Christian Adams, Corey Root, Diiv Sternman, Stephani Kilpatrick; Staff: Rachel Waltz and Kat Wies

**Introduction of Agenda, Meeting Minutes & Updates:**

[Leadership Team Minutes](#) from August 15, 2022 meeting were approved unanimously [K. Ferguson, J. Anderson]

**OCPEH Updates**

Staff informed the Leadership Team of the upcoming Annual Coordinated Entry Retreat to be held on Tuesday, September 20 from 9am – 2pm at Whitted and on Zoom. Staff also prepared Leadership Team for proposed revisions to the Governance Charter and updates to the Homeless System Gaps Analysis to be shared in upcoming meetings. Staff also reminded Leadership Team members of the need to begin recruitment for the 2023-24 term.

**Grant competitions overview**

OCPEH received 6 application for the FY22 CoC grant and 2 applications for the FY22-23 ESG grant. Staff reviewed the timeline and accompanying documents including amounts of eligible funding and the scorecard used by the Project Review Committee (PRC). Staff provided information about the ranking and Project Priority Listing (PPL). Projects listed as Tier 1 will account for 95% of the Annual Renewal Demand and Tier 2 accounts for the remaining 5% of the Annual Renewal Demand as well as bonus funds. Tier 2 funding is considered less secure than Tier 1 funding.

**Applicant briefing and Q&A**

Project applicants were afforded an opportunity to present on their proposed projects for five minutes and respond to inquiries from Leadership Team members for up to five minutes.

**Funding discussion and Project Priority Listing**

Orange County is eligible to apply for up to \$910,364 in Continuum of Care (CoC) funds in 2022 for coordinated entry, rapid re-housing, permanent supportive housing, HMIS projects and planning activities. Orange County is eligible to apply for up to \$101,759 in Emergency Solutions Grant (ESG) funds for crisis response, housing stability, database and administrative costs. The Project Review Committee (PRC) met on September 7 to formulate funding recommendations and proposed Project Priority Listing (PPL) Members inquired about the role of alternative funding sources in the existing prioritization and Staff provided information about eligible uses of ESG and CoC funds. Chair Bedford reviewed Leadership Team members' conflicts and the following members abstained from participating in funding deliberations and voting for the CoC FY22 grant: J. Bedford, J. Jenks, J. Aldave, B. Rosser, C. Fenhagen, D. Carrington, and L. Grimes. The following members abstained from participating in funding deliberations and voting for the ESG FY22 grant: J. Bedford, J. Jenks, J. Aldave, B. Rosser, C. Fenhagen, and D. Carrington. OCPEH Staff members are non-voting members of the Leadership Team and provided clarifications when requested by the Chair. Members voted unanimously to adopt the proposed PPL [R. Buzzard, E. McElveen] with abstentions noted above.

**Wrap Up and Adjourn**

**Next Meeting:** October 17, 6-8pm

**Remaining 2022 Meetings:** 9/12; 10/17; 11/21; 12/19