Attendance: Natasha Adams, Christy Croft, Caitlin Fenhagen, Kathleen Ferguson, Sally Greene, Sherrill Hampton, Sharon Hinton, Jackie Jenks, Tara May, Annette Moore, Nancy Oates, Shana Overdorf, Harrison Pierce, Sharon Reese, Corey Root, Beth Schehl, Damon Seils, Diiv Sternman, Jerry Villemain, Eric Wolak

Sharing /agency updates
- Kathleen Ferguson is reading a book on Domestic Violence called *No Visible Bruises* by Rachel Louise Snyder, and Eric Wolak is reading *Evicted* by Matthew Desmond
- The Orange County Dept. Housing & Community Development (OCDHCD) is accepting applications from June 17-24 for the Orange County Local Rent Supplement Program for long term housing subsidy vouchers. Around 700 folks have visited the application site as of June 17. OCDHCD will also be taking referrals from Coordinated Entry for 10 households for short-term rental assistance from the HOME Targeted Tenant Based Rental Assistance Program (TTBRAP)
- Jerry Villemain is soliciting PSA's from nonprofit agencies to be aired on WCOM
- The Towns of Chapel Hill, Carrboro, Hillsborough and Orange County will approve the proposed FY2019-2020 OCPEH budget, inclusive of the CEF Housing Access Coordinator (Housing Locator)
- The State ESG Office, the NC Housing Coalition, and the NC Coalition to End Homelessness presented the state homeless conference, Bringing It Home, May 21-22 in Raleigh:
  - Staff from CEF, IFC, Orange County Dept. of Housing and Community Development, OCPEH, and Kathleen Ferguson attended the Conference
  - The Coordinator will provide a link to meeting slides, including a session on Trauma Informed Care and Homeless Services that focused on work in Orange County at the agency and system levels.

OCPEH updates
- The NC Coalition to End Homelessness (NCCEH) Data Center has transitioned Orange County and 80 other counties to a new Homeless Management Information System (HMIS) database.
- Events
  - 2019 Homeless Data Review, Mon. 6/24, 9:30-11:00 a.m., Chapel Hill Public Library: online registration
  - All day service provider training – Monday July 15, 8:30-4:30 p.m.
    - 9:00-11:00 a.m.   LGBTQ Sensitivity & the HUD Equal Access Rule
    - 11:00-12:30 p.m.   Fair Housing
    - 1:30-4:30 p.m.   OC Connect Users Meeting: online registration
  - National Alliance to End Homelessness Conference, July 22-24

May Minutes
A motion was made to approve the May 20 minutes [Greene, Croft] all in favor, none opposed.

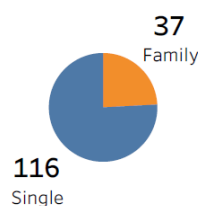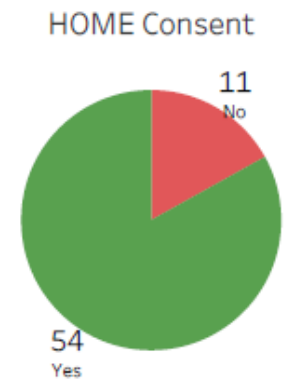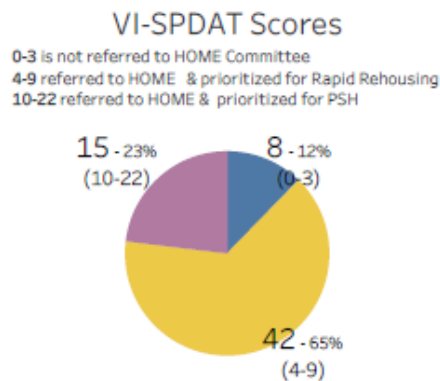**Review of Homeless System Data**
System Entries
Between March 1 and June 17, 153 households presented for housing services in Orange County – 37 families and 116 singles. Of the 153, 16 households were given prevention resources and 16 were given the resource database.

OC Connect Records: 153
Every record entered into the system (excludes tests).

37
Family

116
Single

In program referral, service providers began 66 assessments and completed 65. Of those, 15 scored in the high service need range, 42 in the middle service need range, and 8 in the low range. 54 consents were signed.

VI-SPDATS — 1 Incomplete, 65 Completed

VI-SPDAT Scores
0-3 is not referred to HOME Committee
4-9 referred to HOME & prioritized for Rapid Rehousing
10-22 referred to HOME & prioritized for PSH
15 - 23% (10-22), 8 - 12% (0-3), 42 - 65% (4-9)

HOME Consent — 11 No, 54 Yes

System Exits

Month	Beginning count	Returned from Inactive	Returned from housed	Newly ID'ed	Exited to housing	Moved to Inactive	Ending count	Housed YTD
May-18	83	0	0	10	5	8	70	21
Jun-18	84	0	0	14	4	5	75	25
Jul-18	78	0	0	3	3	6	69	28
Aug-18	76	0	0	7	4	1	71	32
Sep-18	79	0	0	8	5*	1	73	36
Oct-18	82	1	0	8	2	4	76	38
Dec-18	101	3	0	22	9	8	84	47
Jan-19	105	0	1	20	4	6	95	4
Jan-19	112	0	1	16	3	2	107	7
Feb-19	128	0	1	20	2	9	117	9
Mar-19	128	1	2	8	9	9	110	18
Apr-19	118	1	0	7	9	10	99	27
May-19	111	1	0	11	5	7	99	32

The HOME Committee started the May meeting with 111 people on the list of people experiencing homelessness with a relatively high service need connected with service providers. 12 people were added between the April and May meetings, a decrease from the 18-25 people added each month December to February. The May HOME meeting ended with 99 people on the list – 5 people exited to housing, 32 year to date.

Maternity Leave and 2019 CoC, ESG Grants Process
The Coordinator will be on maternity leave from August – October 2019 and will be working with Annette Moore, Tara May, Shana Overdorf, and Harrison Pierce for coverage.

Annette Moore is the Director of the Orange County Dept. of Human Rights and a county Staff Attorney, among other roles; Annette will be supervising the work and providing guidance on documents like Written Standards. Tara May served as the intern for OCPEH in 2016-2017 before joining the County's Fair Housing work; Tara will support several standing OCPEH committees including Leadership Team activities, the Coordinated Entry Planning Group, and the Data & Grants workgroup; she and Harrison will work together on Project Connect, coming up on Oct. 2, and afterwards will work together to start work on the 2020 Point-in-Time (PIT) count. Shana Overdorf was the Executive Director of the Raleigh/Wake Partnership to Prevent and End Homelessness from 2012-2018 and has submitted six rounds of CoC and ESG applications. The two main grants that fund agencies in Orange County are the Continuum of Care (CoC) and Emergency Solutions Grants (ESG) – these are slated to be submitted in September and October. Shana will work on the FY2019 CoC and ESG grant applications for Orange County, assisted by Harrison. Harrison Pierce is staying on as OCPEH Intern; Harrison will lead several standing OCPEH committees including the HOME Committee, he will also assist Shana with the CoC and ESG work, and work together with Tara on Project Connect and PIT. Some activities will go on pause until November, including the SOAR Collaborative, the Orange Veterans Experiencing Homelessness Workgroup, and the OCPEH-sponsored Self Care sessions.

Grant timelines are not known until the release of Emergency Solutions Grant (ESG) Request for Application (RFA) and Continuum of Care (CoC) Notice of Funding Availability (NOFA). The Leadership Team votes on both CoC and ESG funding every year. The U.S. Department of Housing and Urban Development expects to release the NOFA in July. The standing Project Review Committee rates and ranks project applications and gives a recommendation to the Leadership Team for potential approval. The community application is completed after the project applications are reviewed and ranked. The CoC grant is projected to be due to HUD at the end of September or early October. The ESG grant will likely solicit project applications to be due at the end of September and the complete application will be due to the State ESG office at end of October.

The purpose of the OCPEH Project Review Committee is to review and rank ESG and CoC project applications and create a proposed list for Leadership Team consideration, but also review data for each project quarterly and use this information during funding decision meetings. The Coordinator is seeking volunteers to join the Project Review Committee, but it cannot be anyone with any affiliation with agencies applying for funding. The Coordinator will be contacting people that have served on the Committee in the past, including Kathleen Ferguson, Damon Seils, and Diiv Sternman, as well as other community members. The request would be to join the Committee in July and remain on the Committee until the following June. There will also be targeted outreach to get folks with lived experience to serve on this committee, as well as other aspects of OCPEH work.

Christy Croft is interested in joining the committee.

Updates to Homeless System Gaps Analysis
Content updates:
- Housing locator marked as filled gap
- Updated budget details for medical respite program
  - These numbers mainly come from Piedmont Health, but still need numbers from UNC hospitals
  - One of the other gaps is an accessible housing focused shelter, so using beds from Community House to fill Medical Respite beds would not be helpful for our system. Service providers are currently turning away a significant amount of people from shelter, so even 3 less beds would ultimately hurt the community. The Partnership aims to build best practice programs for both shelter and medical respite beds.

- o These folks are staying in the hospital much longer than they should be because they have nowhere to exit to, or they are being discharged to unsheltered homelessness
- Updated budget details and project description for youth host homes program
  - o There are special needs for transition age youth (18-24). This is an expansion of the Durham LGBTQ Center's Host Home Program. The program will starting at serving 5 youth in year 1, 10 in year 2, and 15 in year 3. Often folks in this population do not meet narrow HUD definition of homelessness, but after talking with experts there are a number of folks that are doubled up and would qualify/get services through this program.

Kathleen Ferguson noted that the Good Neighbor Plan only applies to IFC Community House for men, and not IFC HomeStart for women and families. She asked for clarification from Annette Moore as to how this does not violate fair housing and fall under gender discrimination. Annette Moore indicated that she would have to look into the Good Neighbor Plan further before answering.

The updated Gaps Analysis is a much more detailed and useable document than it has been in the past. It is a living document that will continuously need updating when new information arises.

Chapel Hill has convened a working group for bathrooms, and would like Carrboro to be included in these conversations. The Coordinator will ask Carrboro Town Manager for a contact person for this discussion.

A motion was made to approve the draft Homeless System Gaps Analysis [Seils, Greene] all in favor, none opposed.

Potential Additions to OCPEH Leadership Team
The Leadership Team reviewed the OCPEH Leadership Team Applicant Pool – June 2019 to select replacements for the two Leadership Team members, Aly Peeler and Aidan Malsbury, who resigned effective May 2019. There are up to 25 seats on the Leadership Team and there are currently have 23 members. These last two spots do not have to be filled. The Department of Housing and Urban Development requires at least one person with lived experience to serve on the board. The Leadership Team is looking to increase representation of black and African American community members.

Motion to appoint Megan Johnson to Leadership Team and leave the last spot open to do targeted outreach to the black community, folks with lived experience, youth advocates, and the LGBTQ community [Sternman, Jenks] all in favor, none opposed.

The Vice Chair of the Leadership Team will take the lead on this targeted recruitment.

Next Meeting: [NO JULY MEETING] August 19
Remaining 2019 Meetings: Aug. 19, Sept. 16, Oct. 21, Nov. 18, Dec. 16