



## Leadership Team Meeting Minutes

Wed. January 4, 2017, 6-7:30 p.m.

Chapel Hill-Carrboro Chamber of Commerce, 104 S Estes Dr, Chapel Hill

Present: Natasha Adams, Nancy Coston, Mark Dorosin, Caitlin Fenhagen, Kathleen Ferguson, Sarah Furman, Sally Greene, Larry Martin, Tara May, Ashley Mercer, Travis Myren, Corey Root, Damon Seils, Kristen Smith, Diiv Sternman, Charlotte Stewart, Annetta Streater, Jeff Strickler, Sarah Vinas, Grayson Walter

Absent: Al Green, Kristen Lavergne, Jerry Villemain

### **\*Action items in bold**

#### Welcome & updates

- Approve OCEPH Leadership Team meeting minutes from last month
  - December 7: <http://bit.ly/2j4YWwY>
    - **Move to March meeting**
- Action items from last month
  - Completed
    - Corey emailed calendar invites for 2017 Leadership Team meetings
    - Corey sent VI-SPDAT to Jerry
    - 2015 Plan to End Homelessness included in January meeting materials: [http://media.wix.com/ugd/110560\\_ff62503185b142b290d4944a0b541cf2.pdf](http://media.wix.com/ugd/110560_ff62503185b142b290d4944a0b541cf2.pdf)
  - On this agenda
    - Draft Planning Grant RFP update
    - 2015 Plan to End Homelessness review/2017 Plan framework
- Updates and sharing
  - Agency/sharing updates
    - PTA thrift shop is hiring for 4 positions
      - <https://ptathriftshop.org/employment.shtml>
    - LIEAP is providing one-time energy utility assistance for all low-income (not just elderly or disabled) households (133% of federal poverty level); contact DSS for more information 919-245-2800
  - OCEPH updates
    - 2 Homeless orientation events scheduled
      - Thurs. Jan. 12, 6-7:30 pm, Orange County Library, Hillsborough <https://www.eventbrite.com/e/homelessness-orientation-hillsborough-tickets-30040890111>
      - Tues. Jan. 31, 4-5:30 pm, Chapel Hill Town Council Chambers <https://www.eventbrite.com/e/homelessness-orientation-chapel-hill-town-hall-tickets-30730410485>
        - Orientation will be filmed for broader community distribution
      - Recommended for LT members to attend for context of homelessness in Orange County
      - **Sally will announce orientation dates on TV at next Chapel Hill Town Council meeting**
    - CoC and ESG funding awards announced
      - Full funding, including CoC PSH Bonus project, for Orange County

- PSH bonus project at IFC
- Coordinated Entry update
  - Staff continue work with CEF to expand coordinated entry to include a prevention & diversion screen and standardized sorting and referrals for people entering the homeless service system
  - Staff have conducted meetings with key agencies for pre-feedback
    - IFC and victim service agencies in December
    - DSS in January
  - Half-day meeting with providers scheduled for the morning of Feb. 3, during this meeting we will
    - Finalize system mapping – program eligibility and referrals
    - Review draft of gaps analysis and prioritize
      - Will be presented to LT in March
    - Present coordinated entry, set expectations, get feedback
- Leadership Team 2016 Report Card
  - Returning Leadership Team members, info on attendance and other expectations added to 2016 Leadership Team application
    - <http://bit.ly/2j0Mpq0>
    - Lists expectations for incoming members, new expectations for all 2017 LT members
  - Suggestions:
    - Change language of report card → member participation report, keep this as an internal document
    - Make exceptions for absences where regrets were sent for prior commitments
    - Board development committee or board chair should reach out individually if attendance becomes an issue

#### Letter of Support: VoA

- Volunteers of America is requesting a letter of support from OCPEH for their Supportive Services for Veterans and their Families (SSVF) grant application. SSVF is a program that provides prevention, outreach, and rapid re-housing for veteran-headed households funded by the Veterans Administration (VA).
  - The VA asks SSVF grantees to get a letter of support from their Continuum of Care (CoC)
  - A motion was made to approve the letter of support for SSVF on behalf of OCPEH [Ferguson, Dorosin]. All in favor, none opposed.

#### CoC Planning Grant Update

- At December meeting, the Leadership Team asked for a draft RFP for review
  - **Staff will solicit feedback from homeless service providers**
    - Types of topics that would be most helpful to cover
      - Examples: Housing First, Trauma informed care, coordinated entry
    - Review plan for consultant work
      - Time spent learning local context
      - In-person training for agency staff

#### Framework for Plan to End Homelessness

- Leadership Team will make updates to Plan to End Homelessness in February 2017

- Colleen Bridger, Orange County Health Dept. Director, will facilitate the plan update and strategic planning discussion
- Staff created an updated format for the Plan to End Homelessness to align with *Opening Doors*, the federal strategic plan to end homelessness
- **Corey will be in touch re: scheduling a January meeting with Chair, Vice Chair, Executive Team**
- 2015 Plan had 4 sections each with goals, strategies & action steps
  - Housing - increase affordable housing, increase RRH program capacity, increase PSH units, tiny homes, end veteran homelessness, landlords
  - Employment - Job Partners, CEF support for multi-service center, Ban the Box
  - Services - increase SOAR capacity, ConPlan, Public housing for homeless (CH and Orange Co.), coordinated assessment
    - 2016: SOAR, case management, Outreach Court, reduce homelessness in Carrboro, access to services
  - Communication – website, social media, annual report, Community Read
- Opening Doors identifies 10 Objectives
  - Provide and promote collaborative leadership at all levels of government and across all sectors to inspire and energize Americans to commit to preventing and ending homelessness
  - Strengthen the capacity of public and private organizations by increasing knowledge about collaboration, homelessness, and successful interventions to prevent and end homelessness
  - Provide affordable housing to people experiencing or most at risk of homelessness
  - Provide permanent supportive housing to prevent and end chronic homelessness
  - Improve access to education and increase meaningful and sustainable employment for people experiencing or most at risk of homelessness
  - Improve access to mainstream programs and services to reduce people’s financial vulnerability to homelessness
  - Integrate primary and behavioral health care services with homeless assistance programs and housing to reduce people’s vulnerability to and the impacts of homelessness
  - Advance health and housing stability for unaccompanied youth experiencing homelessness and youth aging out of systems such as foster care and juvenile justice
  - Advance health and housing stability for people experiencing homelessness who have frequent contact with hospitals and criminal justice
  - Transform homeless services to crisis response systems that prevent homelessness and rapidly return people who experience homelessness to stable housing
- Proposed 2017 Plan framework uses Opening Doors objectives
  - Leadership Team asked to see 2015 Plan mapped onto proposed 2017 framework
    - <http://bit.ly/2hTrS9f>
  - The Leadership team would like to look at status of action steps and remove those that have been completed from 2017 plan
  - The Plan should assign owners to items on the plan, this would create clear roles for Leadership Team members in advocacy and monitoring
  - Staff could rework updates at beginning of Leadership Team meetings to receive updates from partners on specific plan items

Point-in-Time count update

- Leadership Team is asked to review Draft 2017 PIT Methodology
  - Review draft document: <http://bit.ly/2iwzKy4>
  - Suggestions:
    - Create cards with information about upcoming count for OCES to distribute to folks they come in contact with
    - Include criminal justice departments in service count
    - Allow choice in whether or not location is collected
      - Special consideration for folks being interviewed in their camps
    - Plan and distribute info during the count about a follow-up opportunity to connect to resources and service providers
      - Schedule for Friday, Jan. 27
    - **Corey will follow-up with Sarah about church in Durham with emergency shelter**
  - A motion was made to approve the 2017 PIT methodology with the proposed amendments regarding choice of location collection [Seils, Smith]. All in favor, none opposed.
- Thanks to Leadership Team members who have volunteered and donated items for the PIT Street Count
  - **Jeff will work on securing tote bags**
  - **Corey will send current version of Resource Guide to Nancy for review**

#### Other business & wrap up

- Our next meeting: Wed. February 1
  - Chapel Hill-Carrboro Chamber of Commerce
  - 6:00 p.m.-7:30 p.m.