

Present: Stephani Kilpatrick, Rex Mercer, Nicole Purdy, Corey Root, Molly Rowe, Debra Vestal

**\*Action items in bold**

Welcome & Introductions

- Agency updates
  - IFC
    - Cold weather beds up and running, beds at HomeStart being used more than last year; had up to 14 folks at Community House; have been getting a lot of calls at women's shelter for men
      - Community House men's shelter: 919.967.1086
      - HomeStart women and family shelter: 919.932.6025
  - DSS
    - Toy Chest a big success, served 1200 families
    - DSS Prevention unit got trained in OC Connect last week, will start screening folks on Wednesdays in January in Hillsborough
- OCPEH updates
  - OC Connect 2.0 trainings are available. If you have not already attended in-person trainings, please view the trainings online and complete the steps outlined on this page: <http://thecef.force.com/apex/octraining>
    - The Homeless Hotline phone number in the works – printing business cards to show where people can go with hours + phone number
  - Trauma-informed Care – we are asking all the agencies who attended the training to form a team to keep this work going. **Please fill out this form with your agency's team contact information if you haven't already:** <https://goo.gl/forms/ETIArdz2bazSqCMy2> Ideally the team would be 3-5 people (if your team needs to be smaller, no problem) and consist of executive level staff, program level staff, front line staff, and client(s). We will ask teams to:
    - Identify the changes your agency or program would need to make to be more trauma-informed; Implement at least one trauma-informed change; Attend our next half-day training on January 17 Register online to attend: <https://goo.gl/forms/AS3De8YrF0nWr8sU2>; Begin to think about what we need to have a trauma-informed homeless service system
    - Team members and others are welcome to join the follow up consultation calls (different content for each call) from noon – 1PM pm the following days: Wednesday, December 20<sup>th</sup>, Thursday, January 11<sup>th</sup>, Tuesday, January 30<sup>th</sup>

- The next SOAR Collaborative monthly meeting will be Thurs. Jan. 11, 3:30-4:30 p.m. in Room C or D of Southern Human Services Center
- The Partnership will be updating the printed resource list – email or call Corey if you have feedback
- There will be a follow-up training to the August Conflict Resolution training – the same training will be offered twice on Tuesday Jan. 9, 5:30-7:30 pm and Wednesday Jan. 17, 9:30-11:30 am. Register online: <https://goo.gl/forms/Q82tr9rnFldr1mDS2>

#### Updates from HMIS Governance Committee meeting

- Transition to Durham-Orange-Balance of State-and perhaps Wake HMIS system
  - Context for change – different CoCs have had different visions and needs for data, Orange
    - OCEPH Leadership Team voted to have NC Coalition to End Homelessness (NCCEH) serve as HMIS Lead Agency starting July 1, 2018
    - NCCEH working with ICA, that is the HMIS Lead for several states, also worked with CoCs transitioning HMIS systems, works with Mediarware
    - Wake still in process of making a decision about which system to go with (former statewide or Durham-Orange-Balance of State)
  - Timeline
    - ICA completing evaluation now, will have a plan in the coming weeks
    - Contract with MCAH ends June 30, 2018, prior to this plan to have a full transition
    - Will take a “snapshot” of the data on a certain date, Orange users will be able to access historic data, no significant changes from the user perspective
    - Perhaps in the future will think about a new software, or perhaps ServicePoint 7 will be amazing
  - What this means for HMIS in Orange
    - No major changes on the user end
    - More detailed info on timeline to come
    - Looking at a 48 hour period where we cannot enter data
  - Communication & next steps
    - NCCEH will be back in touch with more info
    - Data & Grants workgroup will have monthly updates

#### Point-in-Time/Housing Inventory Count

- DATE CHANGE: Wednesday January 31, 2018



## Data & Grants Workgroup – Meeting Notes

Mon. December 18, 2017, 1:00-2:30 pm

Southern Human Services Center, Room D, Chapel Hill

- IFC entering all beds in the system – not all of the Community House beds have been able to be entered because of lack of staff time, and the time crunch between inclement folks arriving and end of staff shift + lack of time for fulltime staff
  - Will try to get paper forms filled for intern to enter into HMIS afterwards
  - Will also explore ScanPoint as a solution – NCCEH can help with this
- PIT Planning Committee work underway
  - Next meetings – Thurs. Jan. 8 and Thurs. Jan. 18, noon – 1pm at Skills Development Center
- Draft Methodology coming
- Email Corey if you want her to come to one of your staff meetings to discuss PIT Service Count, OCPEH will also send around training materials
- Will work to connect coordinated entry with PIT counting

### NCCEH Data Center Staff Update

- All AHAR shells accepted – this means our data quality is very good and all Orange data will be included in the national report
- Year-end reports can be good to run this time of year – APRs, CAPER
  - Mediware has not yet updated the 0640 Data Quality report with changes to 2018 Data Standards
- Some staff are on vacation, HelpDesk open on business hours except for 12/25-26 and 1/1 – will check for password resets during that time
- NCCEH phones working again

### Written Standards & Coordinated Entry Policies & Procedures

### Wrap Up & Other Business

Next meeting: Monday January 22, 3-4:30 p.m.