

Project Review Committee Meeting Notes Thursday, January 14, 2021, 12:30-2 p.m.

Via Zoom

Attending: Donna Carrington, Allison De Marco, Kathleen Ferguson, Anne-Marie Vanaman

Staff: Erica Cormack, Corey Root

Background on ESG-CV Round 2

Orange County Partnership to End Homelessness staff and agencies in Orange County have been submitting applications and generating staff scoring for projects over the past week. Project Review Committee (PRC) members received applications on January 9, and scored applications January 9-13.

Orange County can apply for up to \$463,824 for emergency shelter, street outreach, rapid re-housing, homelessness prevention, HMIS, and Admin costs.

Project Application Review

Two agencies submitted two project applications each:

- The Inter-Faith Council for Social Service (IFC) submitted two new project applications:
 - (New) IFC COLD WEATHER COTS\$110,538
 - (New) IFC COVID LEAD \$121,561
- Orange County submitted one renewal project application and one new project application:
 - (Renewal) OC RRH FINANCIAL ASST \$201,250
 (New) OC HOUSING STABILITY & CE \$102,050

To avoid conflict of interest PRC member, Allison De Marco, will not score or discuss IFC project and will not vote on funding recommendation because her sister serves on the IFC board.

Members reviewed each scorecard for each project and finalized scoring for metrics where there were questions. If any reviewer marked a metric as Unmet, the metric was flagged for further discussion. PRC members focused on application materials submitted to score metrics. In communicating scores to applicants, PRC members would like staff to communicate to applicants the strong recommendation that agencies examine and address any Unmet metrics. PRC members will be looking for policy changes to be incorporated in future grant application materials.

Members recorded final scores and notes for UNMET metrics in these documents:

- IFC Project Scorecard
- Orange County Scorecard



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Funding Recommendation

Project application requests totaled \$535,399, over the \$463,824 allowed for Orange County. The Project Review Committee recommended funding for the IFC Cold Weather Cot project, per the decision of the Leadership Team at their December meeting. The Project Review Committee recommends funding the IFC COVID Team Lead staff position and the Orange County Housing Stability case manager and Coordinated Entry staff positions at the requested level, and funding the Rapid Re-housing Financial Assistance at a lower level recognizing that this project can apply for more funding in future ESG-CV application rounds. Here is the list of recommended funded projects:

	Requested Funding	Recommended Funding
IFC COLD WEATHER COTS	\$110,538	\$110,538
IFC COVID LEAD	\$121,561	\$121,561
OC RRH FINANCIAL ASST	\$201,250	\$129,675
OC HOUSING STABILITY & CE	\$102,050	\$102,050

OCPEH staff will consult with IFC to submit all needed project applications and to ask them to include 5% Admin above the project budgets, as allowed by the State ESG Office.

The OCPEH Leadership Team will meet on January 20 to review the PRC funding recommendation and make a final determination on the ESG-CV Round 2 funding request.