



Leadership Team Meeting Minutes

Wed. August 2, 2017, 6-7:30 p.m.

Chapel Hill-Carrboro Chamber of Commerce, 104 S Estes Dr, Chapel Hill

Present: Natasha Adams (by phone), Nancy Coston, Allison DeMarco, Caitlin Fenhagen, Kathleen Ferguson, Sarah Furman, Sally Greene, Jackie Jenks, Mark Marcopolis, Corey Root, Damon Seils, Justin Simmons, Kristen Smith, Charlotte Stewart, Jerry Villemain

Action items in bold

OCPEH Leadership Team meeting minutes

- June 7: <http://bit.ly/2h6EU52> (no July meeting)
- A motion was made to approve the Leadership Team meeting minutes [Ferguson, Marcopolis]. All in favor, none opposed.

Agency/sharing updates

- Orange County Housing Authority will open Section 8/Housing Choice Voucher waiting list for people experiencing homelessness
- DSS – the Workforce Innovation & Opportunity Act (WIOA) funds for adults are managed out of DSS starting July 1; the staff at Jobs Skills Center will now be DSS staff; Robert Gilmore will run programs for dislocated workers and adults, incorporating with his other employment work with Family Nutrition Services

Leadership Team individual actions update

- Please find the current list of Leadership Team expectations and individual actions posted on OCPEH website: https://docs.wixstatic.com/ugd/750b3b_2869dce91ecf4dcab0caa8070f0c7557.pdf
- There will be a Latinx focused Racial Equity training this Fall in Carrboro, for more info: oarnc.org/events

OCPEH updates

- 2017 Leadership Team member Conflict of Interest forms need to be filled for all members. **Corey will email folks if still missing form**
- Bylaws group will meet again this Fall to resume work on the Governance Charter revisions
- OCPEH Intern is in process of hiring
- First meeting of Orange SOAR Collaborative for all SOAR caseworkers in Orange + any interested parties will be Thurs. 8/17, 2-3 pm at Southern Human Services Center
- Upcoming Events
 - Lunch and Learn – National Conference on Ending Homelessness
 - Fri. 8/4 – noon-1 p.m., IFC Community House, 1315 MLK – no registration, just bring your lunch and your questions!
 - Conflict resolution/violence de-escalation – half day, offered twice
 - Thurs. 8/3, 8:30 a.m. – 12:30 p.m.; registration: <http://bit.ly/2eOW1r6>
 - Wed. 8/16, 8:30 a.m. – 12:30 p.m.; registration: <http://bit.ly/2uZs3ay>
 - OC Connect 2.0 – in-person training on VI-SPDAT and diversion
 - Wed. 8/16, 1:30-4:00 p.m.; registration: <http://bit.ly/2v12MfH>

- Trauma-informed Care – full day info session; half day check-in/next steps to discuss progress made at agency level + system-level issues; coming later this Fall
- NC Affordable Housing Conference
 - October 25-26, Raleigh: nchousingconference.com/registration-fees.html

Leadership Team Board Development

- Per the Governance Charter/bylaws, the Leadership Team constitutes the Board Development Committee each August. Kathleen Ferguson volunteered to serve on this group with Vice Chair Charlotte Stewart and Coordinator Corey Root. If anyone else is interested to serve, please contact Charlotte Stewart at crstewart@nchfa.com.
- A motion was made to approve IFC Executive Director Jackie Jenks's application for Leadership Team membership [Stewart, Seils]. All in favor, none opposed.
- Leadership Team roster: <http://bit.ly/2u3pmjD>
- Leadership Team members will review a draft of an updated application in September. Current Leadership Team application: <https://goo.gl/forms/tLfg3teJdNCEJ6qp1>

CoC application overview

The Coordinator reviewed the CoC application process highlighting Leadership Team roles and responsibilities as outlined in [this document](#).

- Volunteers for Project Review Committee: Damon Seils, Kathleen Ferguson
- Volunteers for the Community Application Review Committee: Kristen Smith, Caitlin Fenhagen

CoC Project Scorecard

The Scorecard Committee will present a proposed scorecard to use for CoC project application scoring for new and renewal projects.

- 2017 Draft Scorecard: <http://bit.ly/2uZeo0M>
- Motion to approve CoC Project Scorecard

Gaps analysis work update

Update from Funding Options meeting, update on Street Outreach. Vigorous work to identify options for funding system gaps will resume in October.

- The Town of Carrboro is proceeding with constructing public restrooms at the Farmers Market pavilion; public restrooms could also be incorporated into the new library design
- **Corey will connect with Mark Marcopolis re: the social justice funds for homeless service gaps**

Next Meeting: Wed. September 6, 2017, 6:00-7:30 pm

Attend in person or via conference call (dial 218-339-4576, and use code 468733#).

Remaining 2017 meetings: Sept. 6, Oct. 4, Nov. 1, Dec. 6