

Present: Andrea Carey, Suzanne Hitt, Stephani Kilpatrick, Tara May, Joel Rice, Corey Root, Molly Rowe, Debra Vestal

Action items in bold

Welcome & Introductions

- Agency updates
 - IFC
 - Seasonal beds are available when WRAL predicts overnight low of 40 degrees or less
 - Process for getting a bed
 - Women, 3 beds: call HomeStart ([919-932-6025](tel:919-932-6025)) between 4-5 pm., arrive between 7-8 pm
 - Men, 17 beds: Call Community House ([919-967-1086](tel:919-967-1086)) to reserve a spot or go to Community Kitchen before 7 pm for ride to Community House
 - Several jobs are currently posted
 - Executive Director position has been circulated and Finance & Operations position is close to hire
 - **Stephani will send Corey job descriptions for a part-time bookkeeper and part-time shelter staff, Corey will circulate and ask NCCEH to post**
 - OCPEH
 - A Pets & Homelessness Task Force is forming, asking for reps from IFC, CEF, DSS and other community agencies
 - Work will be January – June, with the goal of creating something that looks like coordinated entry for people experiencing homelessness who have companion animals
 - 3 two-hour meetings + approximately 10 hours of work between meetings
 - New version of OCPEH website coming soon – the Data & Grants workgroup will have their own page for meeting materials
 - New version of Orange County Housing & Homelessness resource guide is coming soon, **Corey will circulate**
 - Intern Tara May is extended through March 2017, will be working on the Point-in-Time count and coordinated entry, including systems mapping
 - DSS
 - Grant funds are spent for 2016, not taking any further referrals until January 2017, will have conversation about how to change selection process for next year if grant is renewed
 - SOAR caseworker hiring in process, received over 50 applications, hopeful for a January start date
 - Dec. 17-18 is the Toy Chest for families receiving DSS services, letters going out soon/have already gone out. There are some families working with DSS one-on-one who are eligible for a different program as well.

- Cardinal
 - Working on contracting out the PSH CoC grants
 - No current capacity for the CoC grant
 - Alexis Bowers no longer working for Community Link – contact Ginny Rainwater with Cardinal PSH grant admin questions: Rainwater, Ginny girainwater@communitylink-nc.org, 704-943-9501
 - RA grant-CASA has reduced number of units in grant—opens 2 units of PSH that other organizations could survive; Horizons looking to sell remaining 7 units (after 1 sold last year); want to use the money for PSH in meantime
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- Housing for New Hope
 - Martin not able to attend, but he sent an email update that they are still waiting on grant consolidation (part of the 2016 CoC application process). Once HFNF receives confirmation of the grant consolidation they will request the grant transfer.
 - **Corey will send email to Michael Johnson and HUD re: possible for him to process consolidations?**
- Review of September action items
 - Corey will send IFC and HFNF the grant numbers for the requested transfers – not needed
 - Discuss how we can best implement ROI and referral info in Orange County – on this agenda

ESG Application

- Information about funding availability sent wide to many agencies, in the end the agencies who applied before applied again for the max amounts available
 - IFC applied for emergency shelter, \$35,356
 - DSS applied for rapid re-housing, \$23,571
- Corey made scorecard, applications were scored, voted on by OCEPH Leadership Team
- Delivered to State ESG Office by deadline, October 21. We should hear back in January on funding decisions
- NCCEH is sending a survey about the process, Corey will complete and circulate to others for wide input

HMIS Update

- HMIS Governance Committee met in-person Monday Nov. 14
 - MCAH hired new community staff person – Marti Morris
 - ServicePoint 7 upgrade will be later than expected, now saying late 2017
 - New reporting tool, Qlick, still expected in December or January
 - MCAH will be re-doing end user training – shorter and getting input from Beta testers

- NCCEH Data Center Staff Update
 - AHAR
 - final deadline Dec. 1; showing gaps in system as well as HMIS
 - Winter beds should be considered Seasonal, not Overflow (can only be attached to projects with yearlong beds); needs to be separated from regular programs
 - Last year 9/17 emergency beds were utilized; not Transitional housing—misclassified last year and skewed utilization rates
 - PIT
 - Instead of hand forms, will be using PIT report in ART for sheltered folks
 - Practice running PIT report in ART before PIT to see if there are gaps that are not being captured
 - Jasmin out on maternity leave until February

Coordinated Entry Update

- Systems Mapping & Gaps Analysis
 - Hope to wrap up by end of January-maps referrals, account for all of the current programs,
 - Next step: what we are missing, who are we not serving
 - Suggestions for funding for new programs to fill gaps
- Plan
 - OC Connect-100 unique log-ins to enter VI-SPDATs
 - Include prev./div. screening will be assessed when someone is presenting for a shelter bed
 - Trying to help them determine if they can go anywhere else besides the shelter; conflict resolutions, safety assessments, etc. can divert 20% of people—prioritizes beds for people who need it most
 - VI-SPDAT
 - Use as main assessment/referral tool
 - Convo about staff capacity to complete these assessments for the number of folks presenting for services
 - Referrals are by phone, email, fax, etc. currently; not put into HMIS



Data & Grants Workgroup – Meeting Notes

Mon. November 21, 2016, 1:00-2:30 pm

Southern Human Services Center, Room D, Chapel Hill

2017 Meetings

- We will cancel the Dec. 19 meeting
 - There will likely be 1-2 meetings on mapping and coordinated entry before January Data & Grants workgroup meeting
- January meeting on MLK – move to Mon. 1/23
- Stay in Room D, move meeting time to 1:30 – 3pm
- 3rd Mondays starting in February
 - Feb. 20, Mar. 20, Apr. 17, May 15, June 19, July 17, Aug. 21, Sept. 18, Oct. 16, Nov. 20, Dec. 18